



T3 Communications
Conference Calling Quick Reference Guide

Bridge Number:
1-877-333-8128
239-333-CONF (2663)
Participant Code:
Moderator Code:

Moderators (Telephone Interface)

Press * followed by the option below to:

(1) Outdial Call

(Dial the telephone number of the person you would like to add to the conference, followed by #. Make sure to allow the call to complete before adding them to the conference.)

(1) Bring Participant into the Conference

(*) Abandon Outdial and Return to Conference

(2) Mute/Unmute Moderator

(3) Lock/Unlock Conference

(4) Roll Call of Participants

(5) Count of Participants

(6) Joining Announcements On/Off

(7) Name of Last Participant to Join

(8) Recording On/Off

(9) Mute/Unmute Participants

(*) Soft Exit

(Dial in Again to Return to Conference)

(Hang Up) End Conference

Participants (Telephone Interface)

(2) Mute/Unmute Phone

(Hang Up) Leave Conference

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